



## **INFORMATION NOTE FOR KEYNOTE SPEAKERS, MODERATORS AND PANELISTS**

### **MODERATORS**

Moderator of a panel should contact panelists and shortly present main goals of a panel and specific topics which will be discussed. For contacts of panelists please write to [info@secw.ba](mailto:info@secw.ba). Moderator can speak in local (BHS) language or in English. During the conference simultaneous interpretation from local (BHS) language to English and vice versa will be provided.

### **NOTE FOR KEYNOTE SPEAKERS (INTRODUCTORY PRESENTATION TO A PANEL)**

Introductory presentation should last up to 15 minutes. If there are two introductory presentations to a panel, one presentation should last maximum 10 minutes. Presentation should be sent to [info@secw.ba](mailto:info@secw.ba) until Thursday 21 September 2023 the latest. PowerPoint or Adobe Acrobat (PDF) are recommended software for presentation. Slides can be in local languages or English. During the conference simultaneous interpretation from local (BHS) language to English and vice versa will be provided.

### **PANELISTS**

Panelists will be contacted by moderators of their panels. Panelists will discuss questions raised by moderator of a panel without slides. Panelists can speak in local (BHS) language or in English. Panelists are invited to suggest to a moderator what to focus on in the discussion with them.